பெரியார் பல்கலைக்கழகம்
PERIYAR UNIVERSITY
NAAC **A++** Grade - State University - NIRF Rank 59, NIRF Innovation Band of 11-50

SALEM- 636011, TAMIL NADU

Internal Quality Assurance Cell Meeting

The IQAC committee meeting was held on **06.08.2024** at 11:00 AM in the Syndicate Hall under the Chairmanship of Hon'ble Vice Chancellor, Prof. R. Jagannathan. Below are the minutes of meeting.

Minutes

Item No	Particulars
1.	**Confirmation of Previous IQAC Meeting (22.04.2024) Minutes**
	Confirmed and Approved
2.	**Submission of AQAR 2023-24** The Annual Quality Assurance Report (AQAR) must be submitted to the NAAC every year. Like previous years, for the academic year 2023-24, the AQAR should be submitted through the NAAC portal. The specific deadline for submission has not yet been announced by the NAAC. The IQAC began data collection from the departments of Periyar University on 23.07.2024, with a deadline for completing this data collection set for 09.08.2024. The IQAC plans to complete the entire process, including submission to the NAAC portal, on or before 15.09.2024. **This matter is placed before the IQAC Committee for Approval.**
	Approved
3.	**NAAC – New Accreditation Process - Sensitisation Programme by IQAC** The accreditation process and procedures have been updated by NAAC. The IQAC plans to organize a sensitization programme on the new metrics for Periyar University faculty members during the third week of August 2024 and for the IQAC in-charges of affiliated colleges during the second week of September 2024. Accordingly, the IQAC seeks permission from this committee to organize these programmes. **This matter is placed before the IQAC Committee for Approval.**
	Approved

4.	**Gap Analysis** The IQAC collected information from the departments related to gaps in the respective NAAC metrics through a Gap Analysis. The deadline for submitting this data was 31.07.2024. The IQAC plans to submit the consolidated report to the Hon'ble Vice Chancellor on 05.08.2024. The report will also be presented to this committee. **This matter is placed before the IQAC Committee for suggestions and guidance.**
	It was suggested to the IQAC to conduct the Gap Analysis again, using the recently released detailed NAAC metrics.
5.	**Orientation Programme for Faculty Members of Affiliated Colleges** Bloom's Taxonomy has become a benchmark in question paper setting and other evaluation processes. To enhance the quality of question papers prepared by question paper setters, the IQAC, in association with the Controller of Examinations, plans to organize an orientation programme on "Enhancing the Quality of Question Papers and Evaluation" for faculty members of affiliated colleges during the fourth week of September 2024. The IQAC seeks permission from the committee to organize the above programme. **This matter is placed before the IQAC Committee for approval.**
	Approved
6.	**Conduction of Faculty Development Programme** Based on the directions given by this committee and with the guidance of the Hon'ble Vice Chancellor, the IQAC, in association with the University departments, has planned the following Faculty Development Programmes for the academic year 2023-2024:

Sl.No.	Department	Month
1.	Commerce	September 2024
2.	Statistics	October 2024
3.	Sociology	January 2025
4.	Nutrition and Dietetics	February 2025

Major stipulations:
1. A maximum of Rs. 50,000 will be provided from the IQAC budget.
2. The IQAC will allocate 15 faculty members from the University.
3. The organizing department needs to ensure a minimum of 30 participants.
4. The participation fee for external faculty is Rs.1,500, while it is waived for Periyar University faculty.

	5. Each FDP should last for a minimum of 5 days. **This matter is placed before the IQAC Committee for suggestion and approval.**
	Approved. It was suggested that the IQAC should allocate only 10 faculty members for each FDP from Periyar University Campus and PUCPGRS, Dharmapuri, with the approval of the Hon'ble Vice Chancellor.
7.	**Submitting Seminar proposal to ICSSR** To enhance awareness among faculty members, research scholars, and students about improving the quality of the teaching-learning process, the IQAC intends to organize a seminar with funding support from ICSSR, New Delhi, in December 2024. The seminar, titled "Exploring Pedagogical Methods, Quality Assurance, and Impactful Outcomes," will fall under the broad discipline of "Education." The IQAC seeks permission from the committee to submit a proposal to ICSSR for this purpose. **This matter is placed before the IQAC Committee for Approval**
	Approved
8.	**Conducting Academic and Administrative Audit (AAA)** As per NAAC guidelines, the AAA must be conducted annually, either by inviting external experts or by internal peers. For the academic year 2022-23, the AAA for Periyar University Campus was conducted in October 2023, and the AAA for Periyar University Centre for Post Graduate and Research Studies (PUCPGRS), Dharmapuri, was conducted in November 2023. In this context, the IQAC intends to conduct the AAA (with external experts) for the academic year 2023-24 for both Periyar University Campus and PUCPGRS, Dharmapuri, in the first week of October 2024. The IQAC seeks permission from the committee to carry out AAA for PU campus and PUCPGRS, Dharmapuri. **This matter is placed before the IQAC Committee for Approval.**
	Approved. It was suggested that prior to conducting the AAA, the IQAC should refine the Proforma used last year, with inputs from external / internal experts.
9.	**Faculty Performance Self-Appraisal** Based on the Vice Chancellor's approval, a new proforma titled "Self-Appraisal Proforma for Faculty Performance" was circulated to faculty members on 12.04.2024 to collect data for the academic year 2022-23. That process is now complete. The IQAC intends to use the same proforma to collect data for the

	academic year 2023-24. The IQAC seeks permission from the committee to proceed with this activity. **This matter is placed before the IQAC Committee for Approval.**
	Approved
	Table Agenda
10.	**Rooftop solar panel installation** Periyar University has installed solar panels on the rooftops of some buildings. To extend this installation to other suitable buildings, preliminary steps have been initiated. The Professor and Head of the Department of Energy Science and Technology has been entrusted with coordinating these activities. In this connection, the IQAC seeks permission from the IQAC Committee to request a status report from the Professor and Head of the Department of Energy Science and Technology. **This matter is placed before the IQAC Committee for Approval.**
	Approved
11.	**Implementing Bio-buildings in Periyar University** Implementing "bio-building" at Periyar University will reduce energy costs, improve air quality, and promote environmental responsibility. Such quality initiatives will enhance Periyar University's standing in national and international rankings and accreditations. To explore the feasibility of implementation, a detailed study should be conducted by experts. The target date for the final report submission is set for 15.10.2024. In this regard, the IQAC seeks permission from the committee to request the Professor and Head, Department of Environmental Science to conduct the research and submit the report to the Honorable Vice Chancellor. **This matter is placed before the IQAC Committee for Approval.**
	Approved

G. Yoga 06.08.24
[Director - IQAC]

6.8.24
[Chairman - IQAC]